



# Optional Attendance Form

Application for an **Elementary** program at a school outside the resident area

Date: \_\_\_\_\_

<b>Name of Requested School:</b> <input type="text"/>	Requested Start Date: September 2022
	For Grade :
<b>Current School:</b> <input type="text"/>	Does a sibling presently attend the requested school?    Yes    No
	If Yes: Name of Sibling _____

**Parents please note: Transportation is not provided for Optional Attendance students**

### Applicant's Information:

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_ Birthdate: \_\_\_\_\_ (DD/MM/YY)

Student's Address: \_\_\_\_\_ Apt. # \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Present Grade/Class: \_\_\_\_\_ Student School I.D. Number: \_\_\_\_\_

Is the applicant under **Optional Attendance** at the present school? Yes    No

### Parent/Guardian Information:

Parent/Guardian's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parent/Guardian's e-mail address (Print Clearly): \_\_\_\_\_

### Child Care Information:

Will the child be attending Day Care?    Yes    No

Name of Day Care: \_\_\_\_\_ Telephone of Day Care: \_\_\_\_\_

Address of Day Care: \_\_\_\_\_

### Schools and Programs Applied for under Optional Attendance:

Specialized Programs/ Schools	Regular Programs/ Schools
1.	1.
2.	2.

Conditions on the reverse of this form have been read and agreed to:

Parent/Guardian **Signature:** \_\_\_\_\_

Current School Principal (or Designate) **Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**      Requested School's Decision:     Accepted     Not Accepted

Signature of Requested School Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution:      1 copy: To Parent/Guardian when decision is made  
1 copy: To Current TDSB School

### Please Note the Following:

- 1) Priority of placement in the requested school will be based on a lottery if applications exceed the space available at the requested school.
- 2) If admitted, a student is expected to continue at the requested school until graduation.
- 3) To return to the home school by address:
  - a) Regular Programs: Student must apply through Optional Attendance to return to the home school.
  - b) Specialized Programs: If the Specialized program does not meet the student's needs, the student is free to return to his/her home school at an appropriate intake opportunity without reapplying through the Optional Attendance process
  - c) Alternative Schools: If the Alternative school does not meet the student's needs, the student is free to return to his/her home school at an appropriate intake opportunity without reapplying through the Optional Attendance process.

### IMPORTANT DATES FOR SCHOOL ADMISSION BEGINNING SEPTEMBER 2022

- (a) Optional Attendance forms will be made available on the first Monday of November. Applications may be submitted to the school after Monday, November 1, 2021 and up until, but no later than **Friday February 11, 2022**.
- (b) A lottery, if necessary, will be held the **first week of March 2022**.
- (c) Parents/guardians will be informed of acceptance or non-acceptance between **February 22, 2022 and Friday, March 4, 2022**. No offers of admission can be made prior to February 22, 2022.
- (d) Parents/guardians must inform the requested school of their acceptance of the offer by **Friday, March 25, 2022**.
- (e) No student will be admitted into an elementary school through Optional Attendance after **Friday, April 1, 2022**.

**Note:** It is the parent/guardian's responsibility to deliver this application to the school(s) to which they are applying.

#### **Notice of Collection**

The Toronto District School Board (the "TDSB") collects, uses, retains, and shares personal information for the purposes of planning, administering, and delivering its educational programs and services. The purpose of this collection is to provide the information needed to offer admission to students applying from outside the assigned attendance catchment area should pupil spaces be available in the school. The collection, use and disclosure of personal information for these purposes are expressly authorized under the authority of sections 36(1), 39(1), 49(4)(5) and 58(5) of the *Education Act, R.S.O. 1990, c.E.2. as amended and its regulations* The information is retained in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*. This information will be shared with the school administrator, office assistants, school Superintendent of Education, School Council chair(s) and local Trustee in order to administer the above noted purposes. Questions about this collection should be directed to the school principal.