

# **Optional Attendance Form**

Application for an Elementary program at a school outside the resident area

Date:

Name of Requested School:	Requested Start Date:		
	For Grade :		
Home or Sending School:	Does a sibling presently attend the requested school? Yes No		
	If Yes: Name of Sibling		

#### Parents please note: Transportation is not provided for Optional Attendance students

Applicant's Information:

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Surname:	Given Names:		Birthdate:	(DD/MM/YY)		
Student's Address:		Apt. #	Postal Code:			
Telephone:	Present Grade/	Class: Student	School I.D. Number:			
Is the applicant under <b>Optio</b>	nal Attendance at the present sch	ool? Yes No				
Parent/Guardian Information:						
Parent/Guardian's Name:	rent/Guardian's Name: Business Phone Number:					
Parent/Guardian's e-mail address	(Print Clearly):					
Child Care Information:						
	are? Yes					
Schools and Programs Applied fo	r under Optional Attendance:					
Specialized Prog	grams/ Schools	Re	gular Programs/ Schools			
1.						
Conditions on the reverse of this form have been read and agreed to:						
	ature:					
Current School Principal (or Designate) Signature: Date:						
For Office Use Only: Requested School's Decision: 🗌 Accepted 🗌 Not Accepted						
Signature of Requested School Principal: Date: Date:						
Distribution: 1 copy: To Parent/Guardian when decision is made 1 copy: To TDSB Home or Sending School						



## **Please Note the Following:**

- 1) Priority of placement in the requested school will be based on a lottery if applications exceed the space available at the requested school.
- 2) If admitted, a student is expected to continue at the requested school until graduation.
- 3) To return to the home school by address:

a) Regular Programs: Student must apply through Optional Attendance to return to the home school.

b) Specialized Programs: If the Specialized program does not meet the student's needs, the student is free to return to his/her home school at an appropriate intake opportunity without reapplying through the Optional Attendance process

c) Alternative Schools: If the Alternative school does not meet the student's needs, the student is free to return to his/her home school at an appropriate intake opportunity without reapplying through the Optional Attendance process.

# **IMPORTANT DATES FOR SCHOOL ADMISSION BEGINNING SEPTEMBER 2021**

- (a) Optional Attendance forms will be made available on the first Monday of November. Applications may be submitted to the school following release of the Optional Attendance forms, but no offers of admission can be made prior to February 19, 2021. Any offers of admission before February 19, 2021 will be considered null and void.
- (b) Applications must be received by Friday, February 12, 2021.
- (c) A lottery, if necessary, will be held to determine the successful applicants.
- (d) Parents/guardians will be informed of acceptance or non-acceptance **no later than March 5, 2021.**
- (e) Parents/guardians must inform the requested school of their acceptance of the offer by **Friday, March 26, 2021.**

**Note**: It is the parent/guardian's responsibility to deliver this application to the school or schools of choice.

### Notice of Collection

The Toronto District School Board (the "TDSB") collects, uses, retains, and shares personal information for the purposes of planning, administering, and delivering its educational programs and services. The purpose of this collection is to provide the information needed to offer admission to students applying from outside the assigned attendance catchment area should pupil spaces be available in the school. The collection, use and disclosure of personal information for these purposes are expressly authorized under the authority of sections 36(1), 39(1), 49(4)(5) and 58(5) of the *Education Act, R.S.O. 1990, c.E.2. as amended and its regulations* The information is retained in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56.* This information will be shared with the school administrator, office assistants, school Superintendent of Education, School Council chair(s) and local Trustee in order to administer the above noted purposes. Questions about this collection should be directed to the school principal.